



First Financial Federal Credit Union
391 Route 9 North, Freehold, NJ 07728

I understand and agree that First Financial Federal Credit Union shall have the right to conduct a credit report as part of the employment application process. I further understand and agree that First Financial Federal Credit Union shall have the right to conduct a background check to include a security check with the Federal Bureau of Investigation.

APPLICATION FOR EMPLOYMENT

Please print in ink.

Date of Application: Position applied for:

Referral Source: Advertisement Employee Relative Walk in Other

Name of Source, if applicable:

Name: Last First Middle

Address: Street City State Zip

Telephone #: Cell #:

E-mail Address: Social Security #:

How long at present address? How long at previous address?

What was your previous address?

Are you legally authorized to work in the United States? Yes No
(If hired, you will be required to submit proof of your identity and legal work authorization as a condition of employment.)

May we contact you at work? Yes No If yes, best time to call:

Work No.: Have you applied here before? Yes No

Have you ever been employed here before? Yes No

If yes, give dates: From: To:

Are you at least 18 years of age? Yes No

Do you have any relatives employed by First Financial? Yes No

If yes, who:

Date available for work: Amount of pay expected: \$

Type of employment desired: Full Time Part Time Temporary Summer Internship

Have you ever been bonded? Yes No

Have you ever been refused the right to be bonded or have you ever had your bond removed or otherwise terminated? Yes No

## Employment History

List your last four (4) employers, assignments or volunteer activities, starting with the most recent, including military experience. Explain any gaps in employment in comments section below. **Complete even if resume is submitted.**

Employer	Telephone	Dates Employed		Summarize the nature of the work performed and job responsibilities:
Address		From	To	
Job Title		Hourly Rate/Salary Starting		
Immediate Supervisor & Title		\$	Per	
Reason for Leaving		Hourly Rate/Salary Final		
May we contact for reference <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later		\$	Per	
Employer	Telephone	Dates Employed		Summarize the nature of the work performed and job responsibilities:
Address		From	To	
Job Title		Hourly Rate/Salary Starting		
Immediate Supervisor & Title		\$	Per	
Reason for Leaving		Hourly Rate/Salary Final		
May we contact for reference <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later		\$	Per	
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Job Title		Hourly Rate/Salary Starting		
Immediate Supervisor & Title		\$	Per	
Reason for Leaving		Hourly Rate/Salary Final		
May we contact for reference <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later		\$	Per	
Employer	Telephone	Hourly Rate/Salary Final		Summarize the nature of the work performed and job responsibilities:
Address		From	To	
Job Title		Hourly Rate/Salary Starting		
Immediate Supervisor & Title		\$	Per	
Reason for Leaving		Hourly Rate/Salary Final		
May we contact for reference <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later		\$	Per	

Comments (including explanation of gaps in employment)

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**Skills and Qualifications** Summarize special skills and qualifications acquired from employment or other experiences that may qualify you to work with our Credit Union. (Include computer experience.)

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**Educational Background**

A. List last three (3) schools attended, starting with last one. B. List number of years completed. C. Indicate degree or diploma earned, if any. D. Grade Point Average or Class Rank. E. Major and minor field of study (if applicable).

School	Years Completed	Degree/ Diploma	GPA Class Rank	Major	Minor

**References**

List name and telephone number of three professional references. **Do not list relatives or friends.** School references are also acceptable.

Name	Relationship/Company	Telephone No.	Years Known
		( )	
		( )	
		( )	

List professional, trade, business, or civic associations and any offices held. (Exclude memberships which could reveal sex, race, religion, national origin, age, color, disability or other protected status.)

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List any additional information you would like us to consider.

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Will you travel if job required?  Yes  No

Are you able to meet the attendance requirements?  Yes  No

If hired, you will be expected to follow our dress code and dress in a manner that will project a neat and professional image to our members. Can you meet this requirement?

Yes  No

Have you ever worked or attended school under a different name?  Yes  No

If yes, please state name: \_\_\_\_\_

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It is understood and agreed upon that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer's service if I have been employed. Furthermore, I understand that the employment relationship is At-Will and the Credit Union reserves the right to terminate my employment at any time, with or without prior notice. I understand that no representative of the Credit Union has the authority to make any assurances to the contrary. This application will be given every consideration, but its receipt does not imply that the applicant will be employed.

The Credit Union is an Equal Opportunity Employer. The Credit Union does not discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state, or federal law. This application is current for only 60 days. At the conclusion of this time, if I have not heard from the Credit Union and still wish to be considered for employment, it will be necessary to fill out a new application.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

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**Authorization to Release Information**

I have applied for a position at First Financial Federal Credit Union. In order to process my application for employment, I authorize all former education facilities and/or employers to release to First Financial Federal Credit Union any and all scholastic records, faculty or supervisory evaluations, work history, salary history, general employment data, and/or any information requested. I further authorize you to obtain a report on me from an outside credit organization.

\_\_\_\_\_  
Name of Applicant (Please Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant